

**TOWN OF HOPEWELL**  
**2024 FEE SCHEDULE**

**TOWN CLERK:**

Copies	\$ .25 per page
Dog license	\$ 15.00 (spayed or neutered)
Dog license	\$ 20.00 (un-spayed or unneutered)
Marriage license	\$ 40.00
Mobile Home Park License	\$ 8.00 per dwelling (\$150.00 minimum bi-annual)
Non-Sufficient Fund Checks	\$ 20.00
Vitals Statistics	\$ 10.00
Comprehensive Plan Book	\$ 10.00
Zoning Books	\$ 7.00
Zoning Maps	\$ 1.00
Sub Division Books	\$ 8.00

**TRANSFER STATION:**

Refuse Punch Cards	\$20.00
Recyclables	NO CHARGE

**ZONING/CODE ENFORCEMENT:**

\*\*\*Costs incurred by the Town of Hopewell for consultation fees and/or other expenses generated by the Town in order for it to render an informed decision of a proposed Site Plan or Subdivision shall be charged back to the applicant.\*\*\*

Town of Hopewell Zoning Ordinance §1609

Town of Hopewell Subdivision Regulations

A. Planning Board Subdivision Review

(1) \$150.00 - Application Fee and \$25.00 Per Lot

(2) \$150.00 - Single Lot Subdivision Application

a. Public Hearing Notice - charge of \$75.00 for each hearing

B. Planning Board Site Plan Review

(1) 1 acre or less - \$150.00

(2) 1 - 3 acres - \$250.00

(3) 3 - 6 acres - \$300.00

(4) Over 6 acres - \$450.00

**Note:** Public Hearing Notice – for all lot sizes, \$75.00 for each hearing

(5) Special Use Permit - \$150.00

a. Public Hearing Notice - charge of \$75.00 for each hearing

C. Zoning Board of Appeals Variance or Special Use Permit

(1) Variance Application - \$150.00

a. Public Hearing Notice - charge of \$75.00 for each hearing

(2) Interpretation - \$150.00

D. Rezoning

(1) Rezoning Petition - \$250.00

a. Applicant shall be responsible for all Town Legal Fees and SEQR Review Expenses

E. Permit and Inspection Fees

\*\*\*Costs incurred by the Town of Hopewell for consultation fees related to Uniform Code Compliance, Project / Plan Review and/or other expenses generated by the Town, in order to properly review permit applications, shall be charged back to the applicant.

An initial review estimate will be provided, in writing to each applicant. Once payment is received, the Town Code Enforcement Officer will order the review to commence.

The need for Code Compliance Reviews will be determined by the Code Enforcement Officer. \*\*\*

(1) Building permit minimum fee / renewal

a. Minimum fee \$25.00

b. Renewal – current permit fee cost

(2) Residential Building (Single or Two-Family)

a. \$0.20 per square foot

(3) Commercial or Industrial Buildings

a. \$0.18 per square foot to 5,000 square feet

b. \$0.24 per square foot greater than 5,000 square feet

c. \$50.00 fee – Permit of Commercial/Industrial buildings and structures that utilize truss type construction

(4) Multiple Dwellings

a. \$0.20 per square foot under 3,000 square foot

b. \$0.24 per square foot over 3,000 square feet or any group of buildings totaling more than 3,000 square feet

(5) Farm Buildings & Farm Building Additions

a. \$0.02 per square foot, to a maximum of \$150.00

(6) Sign Permit

a. \$50.00

(7) Residential Addition / Alteration Permit

a. \$0.15 per square foot

b. \$30.00 (reroof only)

- (8) Commercial/Industrial Addition / Alteration Permit
  - a. \$0.24 per square foot
  - b. \$0.03 Per square foot – Commercial Maintenance – Roofing/Siding/Insulation/Misc.
  
- (9) Mobile Home Permit
  - a. \$150.00 within park
  - b. \$0.20 per square foot on private lot
  
- (10) Residential Garage / Pole Barn Permit (Non-Agricultural)
  - a. \$0.10 per square foot
  
- (11) Residential Systems Permit (Installation / Replacement)
  - a. \$30.00 (HVAC/ Electric/ Plumbing, etc.)
  
- (12) Commercial / Industrial Systems Permit (Installation / Replacement)
  - a. \$30.00 (HVAC/ Mechanical/ Electric/ Plumbing/ Fire Protection Systems, etc.)
  
- (13) Residential Fuel Burning Unit Permit
  - a. \$40.00 Interior Residential Heating Unit  
(Wood burning stove / fireplace, wood pellet, coal, gas, etc.)
  
- (14) Residential Deck Permit
  - a. \$50.00
  
- (15) Swimming Pool / Hot Tub Permit
  - a. \$50.00
  - b. Additional \$200.00 fee for pool/hot tub permit to be held in escrow until completion of the permit. Fee to be released to applicant upon permit completion.
  
- (16) Swimming Pool Deck
  - a. \$25.00 with pool application
  
- (17) Fence Permit (residential, commercial, or industrial)
  - a. \$25.00
  
- (18) Utility Buildings
  - a. Under 144 square feet - No Charge - Permit Not Required
  - b. \$25.00 for buildings between 145 and 300 square feet
  - c. \$0.10 per square foot for any building over 300 square feet (considered a barn

or garage)

(19) Septic System Permit

- a. Replacement or Repair Requiring inspection - \$50.00

(20) Solar Collection Facilities

- a. Solar Collection Facility, Accessory Residential - \$75.00
- b. Solar Collection Facility, Commercial - \$ 2.50 per KW

(21) Wind Generation System

- a. Wind Generation System, Accessory Residential - \$75.00
- b. Wind Generation System, Commercial - \$2.50 per KW

(22) Telecommunications Tower

- a. \$1000.00 (new)
- b. \$ 500.00 (additional antenna / tower modification)

(23) Temporary Use Permit

- a. \$50.00

(24) Demolition Permit

- a. \$25.00

(25) Stop Work Order Release

- a. \$100.00

(26) Missed / Failed Inspection – Missed (no show inspection appointment) / failed inspection. (At the discretion of the CEO)

- a. \$50.00

(27) Operational Permit (As required by NYS Uniform Code)

- a. \$25.00

(28) Change in Occupancy Classification

- a. \$0.24 per square foot

(29) Non FOIL (Freedom of Information Law) Property Certifications

- a. \$50.00

(30) FOIL (Freedom of Information Law) Requests

- a. No Charge for verbal information. Copies of documents requested are 25¢ per page