

PAY PERIODS

	CHECK DATE		BEGIN DATE	END DATE		CALL IN DATE
1	1/12/2022		12/26/2021	1/8/2022		1/10/2022
2	1/26/2022		1/9/2022	1/22/2022		1/24/2022
3	2/9/2022		1/23/2022	2/5/2022		2/7/2022
4	2/23/2022		2/6/2022	2/19/2022		2/21/2022
5	3/9/2022		2/20/2022	3/5/2022		3/7/2022
6	3/23/2022		3/6/2022	3/19/2022		3/21/2022
7	4/6/2022		3/20/2022	4/2/2022		4/4/2022
8	4/20/2022		4/3/2022	4/16/2022		4/18/2022
9	5/4/2022		4/17/2022	4/30/2022		5/2/2022
10	5/18/2022		5/1/2022	5/14/2022		5/16/2022
11	6/1/2022		5/15/2022	5/28/2022		5/30/2022
12	6/15/2022		5/29/2022	6/11/2022		6/13/2022
13	6/29/2022		6/12/2022	6/25/2022		6/27/2022
14	7/13/2022		6/26/2022	7/9/2022		7/11/2022
15	7/27/2022		7/10/2022	7/23/2022		7/25/2022
16	8/10/2022		7/24/2022	8/6/2022		8/8/2022
17	8/24/2022		8/7/2022	8/20/2022		8/22/2022
18	9/7/2022		8/21/2022	9/3/2022		9/5/2022
19	9/21/2022		9/4/2022	9/17/2022		9/19/2022
20	10/5/2022		9/18/2022	10/1/2022		10/3/2022
21	10/19/2022		10/2/2022	10/15/2022		10/17/2022
22	11/2/2022		10/16/2022	10/29/2022		10/31/2022
23	11/16/2022		10/30/2022	11/12/2022		11/14/2022
24	11/30/2022		11/13/2022	11/26/2022		11/28/2022
25	12/14/2022		11/27/2022	12/10/2022		12/12/2022
26	12/28/2022		12/11/2022	12/24/2022		12/26/2022

Schedule of Town Board Meetings for 2022

Organizational Meeting	January 5, 2022
Town Board-	January 19, 2022
	February 2, 2022
	February 16, 2022
	March 2, 2022
	March 16, 2022
	April 6, 2022
	April 20, 2022
	May 4, 2022
	May 18, 2022
	June 1, 2022
	June 15, 2022
	July 6, 2022
	July 20, 2022
	August 3, 2022
	August 17, 2022
	September 7, 2022
	September 21, 2022
	October 5, 2022
	October 19, 2022
	November 2, 2022
	November 16, 2022
	December 7, 2022
	December 21, 2022

2022 Town Holidays

Martin Luther King	January 17, 2022
Presidents' Day	February 21, 2022
Memorial Day	May 30, 2022
4 th of July	July 4, 2022
Labor Day	September 5, 2022
Columbus Day	October 10, 2022
Veterans Day	November 11, 2022
Thanksgiving Day	November 24, 2022
Christmas	December 26, 2022
New Years	January 2, 2023

TOWN OF HOPEWELL
2022 FEE SCHEDULE

TOWN CLERK:

Copies	\$.25 per page
Dog license	\$ 20.00 (spayed or neutered)
Dog license	\$ 30.00 (un-spayed or unneutered)
Marriage license	\$ 40.00
Mobile Home Park License	\$ 8.00 per dwelling (\$150.00 minimum bi-annual)
Non Sufficient Fund Checks	\$ 15.00
Vitals Statistics	\$ 10.00
Comprehensive Plan Book	\$ 10.00
Zoning Books	\$ 7.00
Zoning Maps	\$ 1.00
Sub Division Books	\$ 8.00

TRANSFER STATION:

Refuse Punch Cards	\$25.00
Recyclables	NO CHARGE

ZONING/CODE ENFORCEMENT:

Costs incurred by the Town of Hopewell for consultation fees and/or other expenses generated by the Town in order for it to render an informed decision of a proposed Site Plan or Subdivision shall be charged back to the applicant.

Town of Hopewell Zoning Ordinance §1609

Town of Hopewell Subdivision Regulations

A. Planning Board Subdivision Review

(1) \$150.00 - Application Fee and \$25.00 Per Lot

(2) \$150.00 - Single Lot Subdivision Application

a. Public Hearing Notice - charge of \$50.00 for each hearing

B. Planning Board Site Plan Review

(1) 1 acre or less - \$150.00

(2) 1 - 3 acres - \$250.00

(3) 3 - 6 acres - \$300.00

(4) Over 6 acres - \$450.00

Note: Public Hearing Notice – for all lot sizes, \$50.00 for each hearing

(5) Special Use Permit - \$150.00

a. Public Hearing Notice - charge of \$50.00 for each hearing

C. Zoning Board of Appeals Variance or Special Use Permit

(1) Variance Application - \$150.00

a. Public Hearing Notice - charge of \$50.00 for each hearing

(2) Interpretation - \$150.00

D. Rezoning

(1) Rezoning Petition - \$250.00

a. Applicant shall be responsible for all Town Legal Fees and SEQR Review Expenses

E. Permit and Inspection Fees

***Costs incurred by the Town of Hopewell for consultation fees related to Uniform Code Compliance, Project / Plan Review and/or other expenses generated by the Town, in order to properly review permit applications, shall be charged back to the applicant.

An initial review estimate will be provided, in writing to each applicant. Once payment is received, the Town Code Enforcement Officer will order the review to commence.

The need for Code Compliance Reviews will be determined by the Code Enforcement Officer. ***

(1) Building permit minimum fee / renewal

a. Minimum fee \$25.00

b. Renewal – current permit fee cost

(2) Residential Building (Single or Two-Family)

a. \$0.20 per square foot

(3) Commercial or Industrial Buildings

a. \$0.18 per square foot to 5,000 square feet

b. \$0.24 per square foot greater than 5,000 square feet

c. \$50.00 fee – Permit of Commercial/Industrial buildings and structures that utilize truss type construction

(4) Multiple Dwellings

a. \$0.20 per square foot under 3,000 square foot

b. \$0.24 per square foot over 3,000 square feet or any group of buildings totaling more than 3,000 square feet

(5) Farm Buildings & Farm Building Additions

a. \$0.02 per square foot, to a maximum of \$150.00

(6) Sign Permit

a. \$50.00

(7) Residential Addition / Alteration Permit

a. \$0.15 per square foot

b. \$30.00 (reroof only)

- (8) Commercial/Industrial Addition / Alteration Permit
 - a. \$0.24 per square foot
 - b. \$0.03 Per square foot – Commercial Maintenance – Roofing/Siding/Insulation/Misc.

- (9) Mobile Home Permit
 - a. \$150.00 within park
 - b. \$0.20 per square foot on private lot

- (10) Residential Garage / Pole Barn Permit (Non-Agricultural)
 - a. \$0.10 per square foot

- (11) Residential Systems Permit (Installation / Replacement)
 - a. \$30.00 (HVAC/ Electric/ Plumbing, etc.)

- (12) Commercial / Industrial Systems Permit (Installation / Replacement)
 - a. \$30.00 (HVAC/ Mechanical/ Electric/ Plumbing/ Fire Protection Systems, etc.)

- (13) Residential Fuel Burning Unit Permit
 - a. \$40.00 Interior Residential Heating Unit
(Wood burning stove / fireplace, wood pellet, coal, gas, etc.)

- (14) Residential Deck Permit
 - a. \$50.00

- (15) Swimming Pool / Hot Tub Permit
 - a. \$50.00

- (16) Swimming Pool Deck
 - a. \$25.00 with pool application

- (17) Fence Permit (residential, commercial, or industrial)
 - a. \$25.00

- (18) Utility Buildings
 - a. Under 144 square feet - No Charge - Permit Not Required
 - b. \$25.00 for buildings between 145 and 300 square feet
 - c. \$0.10 per square foot for any building over 300 square feet (considered a barn or garage)

(19) Septic System Permit

- a. Replacement or Repair Requiring inspection - \$50.00

(20) Solar Collection Facilities

- a. Solar Collection Facility, Accessory Residential - \$75.00
- b. Solar Collection Facility, Commercial - \$ 2.50 per KW

(21) Wind Generation System

- a. Wind Generation System, Accessory Residential - \$75.00
- b. Wind Generation System, Commercial - \$2.50 per KW

(22) Telecommunications Tower

- a. \$1000.00 (new)
- b. \$ 500.00 (additional antenna / tower modification)

(23) Temporary Use Permit

- a. \$50.00

(24) Demolition Permit

- a. \$25.00
-

(25) Stop Work Order Release

- a. \$100.00

(26) Missed / Failed Inspection – Missed (no show inspection appointment) / failed inspection. (At the discretion of the CEO)

- a. \$50.00

(27) Operational Permit (As required by NYS Uniform Code)

- a. \$25.00

(28) Change in Occupancy Classification

- a. \$0.24 per square foot

(29) Non FOIL (Freedom of Information Law) Property Certifications

- a. \$50.00

(30) FOIL (Freedom of Information Law) Requests

- a. No Charge for verbal information. Copies of documents requested are 25¢ per page

2. Competitive Bidding – GML, §104-b
 - a. Purchase contract of \$20,000.00 or more.
 - b. Contracts for public work of \$35,000 or more.
3. Professional Services and consultants - Professional service contracts are exempt from competitive bidding requirements under General Municipal Law, but may be required to submit a Request for Proposal (RFP) at the discretion of the Town Board.
 - a. RFPs are used to obtain the services of: architects, engineers, archaeologists, bond underwriters, financial, computer and insurance consultants, medical arts practitioners, scientists, management and system analysts, certified public accountants, registered public accountants, lawyers, psychologists, planners, researchers and persons or businesses providing similar services. Determination as to whether services required fall under professional services will be made by the Town Board.
 - b. The RFP notice shall contain a statement of the time and place where all proposals must be received.
 - c. A notice of Request for Proposals shall be published in the official Town of Hopewell newspaper.

DOCUMENTATION:

1. Determination that a purchase is not subject to competitive bidding requirements shall be documented as follows, and kept with the records of the purchase.
 - a. Copies or notations of all written indicia of dollar amounts.
 - b. Notation of all verbal indicia of dollar amounts.

This policy shall be reviewed annually by the town board at its organizational meeting or as soon thereafter as is reasonably practicable.

Revised 01/06/2016

"This is an Equal Opportunity Program. Discrimination is prohibited by Federal law. Complaints of discrimination may be filed with the Secretary of Agriculture, USDA, Washington, 20250-0700."

FIRE CONTRACT

THIS AGREEMENT, made the 17th day of November, 2021 by and between the VILLAGE OF CLIFTON SPRINGS, County of Ontario, State of New York, acting through its Board of Trustees, hereinafter referred to as the "Village", and the TOWN OF HOPEWELL, County of Ontario and State of New York, acting through its Town Board, and hereinafter referred to as the "Town".

WITNESSETH:

WHEREAS, there has heretofore been established in the Town of Hopewell Fire Protection District ("Fire Protection District"); and

WHEREAS, the Town of Hopewell is desirous of providing fire protection for the properties and property owners within that portion of the Fire Protection District described as follows:

All the premises within the Town of Hopewell beginning at the northeast corner of the Town, thence southerly along the east boundary to its intersection with Route 488; thence westerly along Route 488, to its intersection with Archer Road; thence north on Archer Road to the Taylor Road; thence west on Taylor Road to Boyce Road; thence northeasterly on Boyce Road leading to the north boundary of the Town; thence easterly along the Hopewell Manchester Town Line Road to the point of beginning; excepting properties adjoining the northerly side of Route 488 between Malone Road and Archer Road, but including properties on the southerly side of Route 488 between Malone Road and the Hopewell-Phelps Town Line; the Chambers Road; the Pearl Street Extension; the Reese Road; the Shekell Road; and other properties within the Town of Hopewell adjoining the highways constituting boundaries of said fire protection area; and furthermore

The following intersection will be protected as follows: the 4-way intersections of Boyce Road, Taylor Road and Pettit Road will be protected by the Hopewell Volunteer Fire Department, Inc.; and

WHEREAS, The Board of Trustees of the Village of Clifton Springs passed a resolution authorizing it to contract with the Town of Hopewell for fire protection district described above, and

NOW, THEREFORE, in consideration of the covenants and agreements hereinafter mentioned, the Parties agree as follows:

This agreement shall commence on January 1, 2022, and shall continue for one year ending December 31, 2023. In consideration of the furnishings of apparatus, personnel and fire fighting services, the Town of Hopewell shall pay to the Village of Clifton Springs, on or before the 15th day of June for the year of this contract, the following sums for each successive year listed:

Year 2022- 20,915.00
Year 2023- 21,542.45

For such consideration, the Village does hereby agree to provide one fire truck equipped with 500-gallon pumper, together with all other equipment and apparatus used in connection with such pumper. The Village agrees that said fire truck shall be available for and will answer all calls from any part of said fire protection district covered by this agreement.

The Village agrees that said fire truck so responding to a fire call, together with its equipment and apparatus, shall be in good workable condition and repairs and shall be manned by a suitable number of well trained firemen.


It is further understood and agreed between the parties herein that the Village shall in no way be held responsible for delay or failure in reaching the scene of a fire because of impassable roads or conditions over which it has no control or for failure to extinguish a fire after reasonable effort.

It is further understood and agreed that the agreement shall continue for a period of one year commencing January 1st, 2022. Either party may notify the other party in writing prior to or before August 20th next preceding the intended termination date, if it elects to terminate this Agreement on December 31st of that year, but in any event this agreement shall terminate on December 31st, 2023.

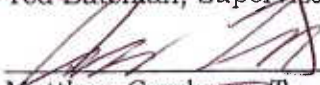
IN WITNESS WHERE, the parties have duly executed and delivered this agreement the day and year above mentioned.

TOWN OF HOPEWELL

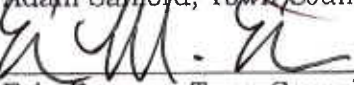
William Namesnik


Ted Bateman, Supervisor

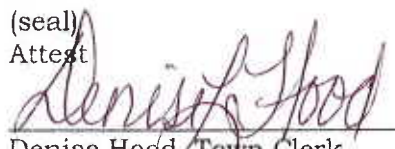
Andrew Faust

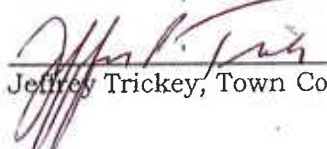

Matthew Goodman, Town Council Member


Adam Sanford, Town Council Member



Erin Everson, Town Council Member

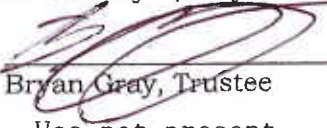
(seal)
Attest


Denise Hood, Town Clerk


Jeffrey Trickey, Town Council Member

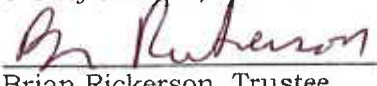
VILLAGE OF CLIFTON SPRINGS


James Keyes, Mayor


Bryan Gray, Trustee

Was not present

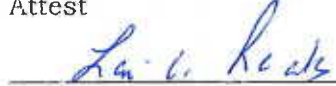
Jeffrey Linsner, Trustee


Brian Rickerson, Trustee

Was not present

Earl Lincoln, Trustee

(seal)
Attest


Lori A. Reals, Village Clerk